



# National Power Corporation

## REQUEST FOR QUOTATION (SHOPPING – 52 .1 b)

August 31, 2023

\_\_\_\_\_  
\_\_\_\_\_  
Sir/Madam:

Please provide us with your best quotation for the items as specified in the Terms of Reference (TOR) for PR No. **HO-OMR23-007 & HO-OMR23-008** Ref. No. SHB230914-2600274 and submit the same at the Bids and Contracts Services Division (BCSD), Ground Floor Diliman Quezon City on or before **9:30 AM of 14 September 2023**.

The following documents must be submitted together with your quotation:

For Platinum Members:

1. Valid and Updated Certificate of PhilGEPS Registration (This should include the attached "Annex A"). In case the Mayor's Permit in the said Annex "A" is expired, a valid/updated Mayor's Permit must also be submitted.

For Red or Blue Members:

1. Valid Mayor's Permit
  2. PhilGEPS Registration Number ;
- Other documents to be submitted: \_\_\_\_\_

In case no bid or insufficient number or bids is received on **14 September 2023**, the deadline for submission may be extended, as follows:

First (1<sup>st</sup>) Extension : \_\_\_\_\_  
Second (2<sup>nd</sup>) Extension : \_\_\_\_\_  
Third (3<sup>rd</sup>) Extension : \_\_\_\_\_

**The RFQ/Bid Proposal shall be submitted by the bidder to NPC on the manner of submission based on the ABC as follows:**

### Approved Budget for the Contract (ABC)

- Up to Php100, 000.00 - via fax/e- mail/ bid proposal to procurement officer
- Above Php100,000 up to Php1,000,000 - via Sealed Offer (use drop box @ procurement office)

For further inquiries, please contact the BAC Secretariat, **Mr. Renz Gabriel L. Cruz** at telephone no/s. 8921-3541 loc 5397 / Fax No. 8922-1622 with e-mail address at renzacruz.napocor@gmail.com

Very truly yours,

**ATTY. MELCHOR P. RIDULME**  
Chairman, Bids and Awards Committee



**NATIONAL POWER CORPORATION**  
BIR Road cor. Quezon Avenue, Diliman  
Quezon City 1100, Philippines  
Tel. Nos. (632) 8921-3541 to 80 • Fax No. (632) 8921-2468  
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Republic of the Philippines  
NATIONAL POWER CORPORATION

**TERMS OF REFERENCE  
ALTERNATIVE MODE OF PROCUREMENT  
(SHOPPING – 52.1 b)**

1. **Scope of Works:** PR NOS. HO-OMR23-007, HO-OMR23-008/ REF NO. SHB230914- R600274

**For the SUPPLY AND DELIVERY OF VEHICLE COMPONENTS FOR REPAIR AND MAINTENANCE**

PR Item	DESCRIPTION	QTY.	ABC (Php)
<b>PACKAGE A – PR NO. HO-OMR23-007</b>			
1	BELT Cooling fan and Alternator set; PN 65.96801-0095; 2pc/set	2 SET	8,000.00
2	FILTER FUEL Cartridge; PN 65.12503-5018A	2 PC	12,000.00
3	HEATER Induction/Intake Air; PN 358059	1 PC	12,000.00
4	RIM TIRE; Split Type; 6 Holes tire mounting for solid tire; Size 7.00 x Rim 12; Brand new, as per sample	2 SET	16,000.00
5	TIRE, Size: 8.25 – R15; 14 ply with inner tube and flap; Type: Industrial Lug, forklift use	2 SET	40,000.00
6	TIRE, Size: 7.00 – R12, 14PR with Inner Tube and Flap, Type: Industrial Lug, Forklift Tire	4 SET	32,000.00
7	FILTER, OIL Cartridge, as per sample	4 PC	20,000.00
<b>TOTAL FOR PACKAGE A</b>			<b>140,000.00</b>
<b>PACKAGE B – PR NO. HO-OMR23-008</b>			
1	BATTERY 3SMF, 12 VOLTS, 80 AMPHERE/HOUR, 15 PLATE/CELL; RESERVE CAP.: 155 MINUTES, MAINTENANCE FREE; AUTOMOTIVE USE	7 PC	84,000.00
2	BATTERY 2SMF, 12 VOLTS DC, 60 AMPHERE/HOUR; 13 PLATE/CELL; RESERVE CAP.: 125 MINUTES, MAINTENANCE FREE; AUTOMOTIVE USE	4 PC	40,000.00
3	CLAMP CONNECTOR BATTERY POSITIVE (+) & NEGATIVE (-) TERMINAL CONNECTOR; MAT'L: ZINC ALLOY, WITH COPPER OPEN LUG	14 SET	14,000.00
4	TIRE, TUBLESS 185 R14C; STEEL BELTED RADIAL	5 PC	26,000.00
5	TIRE, TUBLESS 205/65 R15, STEEL BELTED RADIAL	10 PC	52,000.00
<b>TOTAL FOR PACKAGE B</b>			<b>216,000.00</b>
<b>GRAND TOTAL</b>			<b>359,270.00</b>

**NOTE:**

- **Warranty:** Shall be at least Three (3) Months
- **Mode of Award:** Lot Award per package. However, Bid Price offer should not exceed ABC per item.
- **Indicate brand and submit specifications/brochure to support the offered item**

- **Bidders are required and reminded to strictly state/include in their own Bid Proposal the requirements in the Terms and Conditions stated under the NPC Terms of Reference (TOR) to wit:**
  - **Payment Terms**
  - **Delivery Period**
  - **Price Validity**
  - **Delivery Point**
  - **Warranty**
- **Please provide specifications for each item.**
- **See attached sheet for complete Technical Specification**

**APPROVED BUDGET FOR THE CONTRACT: PHP 359,270.00**

**2. Delivery Period**

Delivery Period shall not be later than **Thirty (30) calendar days** upon receipt of the Purchase Order / Notice to Proceed.

**3. Delivery Point**

Items shall be delivered at **NPC-MRMD, Brgy. Buli, Muntinlupa City.**

**4. Bid Submission**

The Bidder shall submit their bids through their authorized representative or in the manner of submission as prescribed in the RFQ.

**5. Late Bids**

Any Bid submitted after the deadline for submission and receipt of Bids shall not be accepted by NPC.

**6. Bid Prices**

The bid price as indicated in the Quotation Form shall be fixed during the Bidder's performance of the Contract and not subject to variation or price escalation on any account. A Bid submitted with an adjustable price quotation shall be treated as non-responsive.

**7. Bid Price Validity**

Price Validity shall not be less than **One Hundred Twenty (120) calendar days** from date of bid submission.

**8. Eligibility Criteria**

- a. Bids shall be checked using the PASS / FAIL Criteria for Legal, Technical and Financial components.
- b. From the bids that were rated PASSED, the same shall be ranked and corrected for computational errors to identify the Lowest Calculated Bid (LCB).

**9. Detailed Evaluation and Comparison of Bids**

The LCB shall be subjected to detailed evaluation against the Technical Specifications including arithmetical computations. Documents which are deemed not to comply with the requirements of the tender shall be considered non-complying.

## 10. Post-qualification

Submitted documents of the LCB shall be subjected to post qualification evaluation.

- Original Mayor's/ Business Permit and PhilGEPS membership certificate

The bid that PASSED the Post-Qualification shall be declared as the Single /Lowest Calculated Responsive Bid (S/LCRB).

## 11. Total Contract Price

The Total Contract Price shall be inclusive of all taxes and other related expenses / charges.

## 12. Notice to Supplier

- a. The supplier shall pick-up the Purchase Order (PO)/ Notice to Proceed (NTP) from NPC within two (2) calendar days from receipt of the Notice of Award.
- b. Failure to secure the PO/NTP by the supplier within the said period will mean cancellation of the same and imposition of penalties as prescribed by law.

## 13. PO Effectivity

- a. The PO Shall take effect immediately upon receipt of the PO / NTP by the supplier sent through fax as evidenced by the fax transmission receipt and as confirmed by the supplier's representative.

## 14. Terms of Payment

Terms of Payment shall be thirty (30) calendar days after submission of complete supporting documents.

## 15. Warranty

Warranty is dependent upon the nature/type of the item which is included in the offer (i.e. Manufacturer's Warranty), unless specified in the scope of works.

## 16. Liquidated Damages

Where the supplier refuses or fails to satisfactorily complete the work within the specified contract time, plus any time of extension duly granted and is hereby in default under the contract, the supplier shall pay NPC for liquidated damages, and not by way of penalty, an amount equal to at least one tenth (1/10) of one percent (1%) of the cost of the undelivered/unperformed portion of the items/works for every day of delay. Once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of the contract, the procuring entity may rescind or terminate the contract, without prejudice to other courses of action and remedies open to it (Section 68 of the Revised IRR of RA 9184).

## 17. Liability of the Supplier

If after receipt of the Purchase Order, the supplier fails to deliver the goods, appropriate sanctions will be imposed as prescribed under Republic Act (RA) 9184 and its Revised Implementing Rules and Regulations (IRR).

## 18. Disclosure of Relations

The bidder shall comply with the provisions of Section 47 of RA 9184 and its revised IRR re: disclosure of relations.

### **19. Administrative Sanctions**

Bidder shall likewise be imposed the rules as stated in section 69 (Imposition of administrative penalties) should there be infractions committed.

### **20. Reservation Clause**

NPC reserves the right to accept or reject any bid, to annul the bidding process, and to reject all bids at any time prior to contract award, without thereby incurring any liability to the affected bidder/s.

----- Remaining spaces are intentionally left blank -----

**SUPPLIER'S BID QUOTATION  
(SHOPPING 52.1 b)**

To: The BAC Chairman:

I have read and examined the Terms of Reference for Purchase Requisition (PR) No/s. **HO-OMR23-007 (PACKAGE A)**. I agree with the conditions of the TOR and offer the following supplies with specific description:

ITEM NO.	DESCRIPTION OF ITEM / S TO BE SUPPLIED (INCLUDE BRAND NAME)	QTY	UNIT PRICE (PhP)	TOTAL PRICE (PhP)
<b>TOTAL BID PRICE</b>				

Payment Terms : 30 Calendar Days  
 Delivery Period : 30 Calendar Days  
 Price Validity : 120 Calendar Days  
 Delivery Point : NPC-MRMD, Brgy. Buli, Muntinlupa City  
 Warranty : 3 Months

Name and Signature of Authorized Representative \_\_\_\_\_  
 Date \_\_\_\_\_

Company Name \_\_\_\_\_

Contact Details \_\_\_\_\_

e-mail address \_\_\_\_\_

*Note: The bidder may use this form or its own company letter head following this format duly signed by the authorized representative when making the offer.*

**SUPPLIER'S BID QUOTATION  
(SHOPPING 52.1 b)**

To: The BAC Chairman:

I have read and examined the Terms of Reference for Purchase Requisition (PR) No/s. **HO-OMR23-008 (PACKAGE B)**. I agree with the conditions of the TOR and offer the following supplies with specific description:

ITEM NO.	DESCRIPTION OF ITEM / S TO BE SUPPLIED (INCLUDE BRAND NAME)	QTY	UNIT PRICE (PhP)	TOTAL PRICE (PhP)
<b>TOTAL BID PRICE</b>				

Payment Terms : 30 Calendar Days  
 Delivery Period : 30 Calendar Days  
 Price Validity : 120 Calendar Days  
 Delivery Point : NPC-MRMD, Brgy. Buli, Muntinlupa City  
 Warranty : 3 Months

Name and Signature of Authorized Representative \_\_\_\_\_  
 Date \_\_\_\_\_

Company Name \_\_\_\_\_

Contact Details \_\_\_\_\_

e-mail address \_\_\_\_\_

*Note: The bidder may use this form or its own company letter head following this format duly signed by the authorized representative when making the offer.*

## Technical Specifications

### 1.0 GENERAL

This specification covers the features and technical requirements for the SUPPLY AND DELIVERY OF SPARE PARTS FOR DAEWOO FORKLIFT MODEL D35S.

The supplied items shall be brand new. It shall be suitable for the intended purpose and shall comply with all applicable regulations, quality, and dimension standards.

The Supplier shall accept full responsibility for his work including documentation, preparation for shipment, inspection, warranty provisions and compliance with the applicable codes and standards and the requirements of this Specification.

### 2.0 SCOPE OF WORKS

The scope of work shall cover the Supply and Delivery of Spare Parts for Daewoo Forklift Model D35S.

ITEM	DESCRIPTION	NPC REQUIREMENTS		SUPPLIER'S DATA		
		QTY	UM	DESCRIP TION	QTY	UM
1	BELT. Cooling fan and Alternator set; PN 65.96801 – 0095; 2 pc/set	2	SET			
2	FILTER, FUEL Cartridge; PN 65.12503-5018A	2	PC			
3	HEATER Induction/Intake Air; PN 358059	1	PC			
4	RIM TIRE, Split Type; 6 holes tire mounting for solid tire; Size: 7.00 x Rim 12; Brand new, as per sample	2	SET			
5	TIRE, Size: 8.25 – R15; 14 ply with inner tube and flap; Type: Industrial Lug, forklift use	2	SET			
6	TIRE, Size: 7.00 – R12, 14 PR with inner tube and flap, Type: Industrial Lug, forklift use	4	SET			
7	FILTER, OIL, Cartridge, as per sample	4	PC			

### 3.0 DELIVERY PERIOD AND LOCATION

The delivery period shall be **Thirty (30) CALENDAR DAYS** reckoned from receipt of Notice to Proceed.

The item shall be delivered to **National Power Corporation, Major Repair & Maintenance Dept, Brgy. Buli, Muntinlupa City.**

### 4.0 ACCEPTANCE CRITERIA

- An acceptance certificate shall be issued only after all items are completely delivered, inspected, tested and found to conform to the specifications.
- If any fail to pass the inspection, the End-User may at its own judgment, direct the supplier within the period of 60 calendar days the goods in question.

### 5.0 GUARANTEE

#### **Support Service**

During the warranty period, the supplier must have **Remote Support Services** to support its clients in the system administration, monitoring, replacement and delivery free of charge.

#### **Warranty**

A three (3) months warranty shall be given to the supplied product reckoned from the date of acceptance.

## Technical Specifications

### 1.0 GENERAL

This specification covers the features and technical requirements for the SUPPLY AND DELIVERY OF SPARE PARTS OF MRMD SERVICE VEHICLES.

The supplied items shall be brand new. It shall be suitable for the intended purpose and shall comply with all applicable regulations, quality, and dimension standards.

The Supplier shall accept full responsibility for his work including documentation, preparation for shipment, inspection, warranty provisions and compliance with the applicable codes and standards and the requirements of this Specification.

### 2.0 SCOPE OF WORKS

The scope of work shall cover the Supply and Delivery of Spare Parts of MRMD Service Vehicles.

ITEM	DESCRIPTION	NPC REQUIREMENTS		SUPPLIER'S DATA		
		QTY	UM	DESCRIPTION	QTY	UM
1	BATTERY 3SMF, 12 Volts, 80 Ampere/hour, 15 plate/cell; Reserve capacity: 155 minutes, Maintenance Free; Automotive use	7	PC			
2	BATTERY, 2SMF, 12 Volts DC, 60 Ampere/hour; 13 plate/cell; Reserve capacity: 125 minutes; Maintenance free; Automotive use	4	PC			
3	CLAMP CONNECTOR Battery Positive (+) & Negative (-) Terminal Connector; Material: Zinc Alloy, with Copper Open Lug	14	SET			
4	TIRE, TUBELESS, 185 R14C; Steel Belted Radial	5	PC			
5	TIRE, TUBELESS, 205/65 R15, Steel Belted Radial	10	PC			

### 3.0 DELIVERY PERIOD AND LOCATION

The delivery period shall be **Thirty (30) CALENDAR DAYS** reckoned from receipt of Notice to Proceed.

The item shall be delivered to **National Power Corporation, Major Repair & Maintenance Department, Brgy. Buli, Muntinlupa.**

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- An acceptance certificate shall be issued only after all items are completely delivered, inspected, tested and found to conform to the specifications.
- If any fail to pass the inspection, the End User may, at its own judgment, direct the supplier within the period of 60 calendar days the goods in question.

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#### Support Service

During the warranty period, the supplier must have **Remote Support Services** to support its clients in the system administration, monitoring, replacement and delivery free of charge.

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